

CASE: _____

CITY OF SCHERTZ
TREE PRESERVATION/REMOVAL PERMIT APPLICATION

*****No Site Work Can Be Initiated Until This Application is Approved*****

Name of Subdivision/Development: _____

Lot: _____ Block: _____ Address: _____

Residential Commercial Multi-Family Other

Survey Name: _____ Abstract#: _____ Tract # _____

Location/Address of Property: _____

Is property platted (Circle One) Yes No Recording Information: _____

Total Acreage _____ Is Property Outside
City Limits? (in ETJ) (Circle One) Yes No

Owner's Name: _____
Street Address, City, State, Zip: _____
Ph#: _____ Fax#: _____ E-Mail: _____

Landscape Architect: _____
Street Address, City, State, Zip: _____
Ph#: _____ Fax#: _____ E-Mail: _____

Contractor: _____
Street Address, City, State, Zip: _____
Ph#: _____ Fax#: _____ E-Mail: _____

APPLICATION REQUEST FOR:

- SITE WORK (prior to platting) includes surveying, clearing, grading and filling (Expires in 180 days)
- FINAL PLAT APPROVAL
- BUILDING PERMIT

CITY OF SCHERTZ

TREE PRESERVATION/REMOVAL PERMIT APPLICATION

TREE AFFIDAVIT:

I am aware of the requirements of the City of Schertz Unified Development Code, Section 21.9.9 regarding Tree Preservation/Removal. This affidavit verifies that to the best of my knowledge that said property:

- 1. Has no Protected or Heritage trees,
 - 2. Will in no way cause the destruction of or damage to any Protected or Heritage tree(s). Any wounded or damaged tree(s) will be repaired immediately,
 - 3. Will involve the removal of Protected (8" DBH) and/or Heritage trees (24" DBH).
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OWNER ACKNOWLEDGEMENT

Please confirm below that you, as the owner of this property have reviewed the application and all information submitted herein is true and correct.

Owner Signature

Date

CITY OF SCHERTZ TREE MITIGATION CHECKLIST

THE FOLLOWING MATERIALS SHALL ACCOMPANY TREE APPLICATION:

- Tree Mitigation Affidavit and Permit Application
- This completed checklist
- Two (2) sets of a completed Tree Preservation Inventory worksheet
- Any information required by this application or by the Unified Development Code.
- Two (2) folded copies of (18"X 24") or (24" x 36") tree plan containing the following information
- One (1) CD containing digital copies of the tree plan in pdf. format

Applicant	Staff	Not Applicable	TECHNICAL REQUIREMENTS
			1 Title block located in lower right corner with subdivision name or survey name and abstract number, and preparation date
			2 Names, addresses, and phone numbers of owner, applicant and surveyor
			3 North arrow, scale, and location/vicinity map (1"=50' or 1"=100')
			4 Legend, if abbreviations or symbols are used
			5 Property boundary and dimensions
			6 Location and width of planned and existing thoroughfares, streets, or county roads within and adjacent to the property
			7 Building setback lines
			8 Building layout and dimensions
			9 Identify 100-year flood plain
			10 Identify all tree groupings
			11 Identify all individual trees eight (8) inches DBH and larger
			12 A summary of methods used for protecting saved trees

TREE MITIGATION EXAMPLE

City of Schertz

<u># OF TREES ON SITE</u>	<u>TYPE OF TREE</u>	<u>TOTAL INCHES</u>	<u># OF TREES SAVED</u>	<u>INCHES SAVED</u>	<u># OF TREES REMOVED</u>	<u>INCHES REMOVED</u>	<u>INCHES TO BE MITIGATED</u>
3	Heritage - Oak	84	2	60	1	24	72
17	Protected - Oak	136	13	104	4	32	32
20		220	15	164	5	56	104

Percent of trees save: 75%

Total Inches to be Mitigated: 104

Total Payment in Lieu of Replacement: 104 x \$100.00 =\$10,400

Heritage Tree (24" or greater)	Protected Tree (8" or greater)
Mitigated at 3" per 1"	Mitigated at 1" per 1"

TREE INVENTORY WORKSHEET

NOTE: (DBH) is Diameter at Breast Height measured 4.5 feet above ground level

No.	TYPE/SPECIES TREE	DBH	REMOVE			PRESERVE
			Exempt	Mitigate	Replace	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
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40						
50						
51						
52						
		Total				